

NJTESOL/NJBE, Inc.

New Jersey Teachers of English to Speakers of Other Languages/New Jersey Bilingual Educators, Incorporated

2022 SPRING CONFERENCE

In-Person (June 1, 2 & 3) and/or Video Library (June 4 – September 5)

Presenter Registration Form

Send one completed form for each presenter.

If you open this with Adobe Acrobat Reader DC, you can type in your answers.

Name (First) _____ (Last) _____ Phone (C) _____

Home Address _____ Phone (W) _____

City _____ State _____ Zip _____ County of Residence _____

Email Address (mandatory) _____

(Please Print Clearly - The email address you enter above will be used to send you a registration confirmation and your conference passcode & login information. Please enter an email address that you use often. Keep in mind that if you provide your school email address many districts block emails from outside companies.)

Alternate Email Address: _____

School District/Affiliation _____ Position _____

Registration Process:

1.) Mark dates of presentation and proposal number (June 1, 2, and/or 3 and fee to be paid)

- No Fax or Email Registrations and/or PO's Accepted
- **Registration forms and PO (or check) must be mailed together.** Registration forms mailed without payment (check or an actual signed/approved PO) will not be processed or considered. Requisitions or just PO #'s are not sufficient.
- Each presenter in a group presentation must confirm separately by January 7th.
- Each presenter in a group presentation must register & pay by March 4th.
- Presenter registration & payment must be RECEIVED BY March 4, 2022 (After that a late fee of \$40 will be imposed, and you risk the chance of your workshop being dropped from the conference).
- **Once you register & pay as a presenter there is no refund of this fee.**
- A \$25 fee will be charged for changes in payment type.
- As a presenter you will have access to the Video Library conference
- Splitting a registration is not permitted.
- † A one year NJTESOL/NJBE membership is a gift of the organization to all paid conference attendees. If you are already a member, your membership will be extended for one year from your date of expiration.
- ****Payment on purchase order is due by the event (June 1).**

Office Use Only:

Date Rec'd: _____ Date Processed: _____ Member: Y/N Exp. Date: _____ Conf e/m sent: _____ Chk # _____ Amt. Rec'd _____

(Dates & rates are firm - please plan accordingly)

Registration: Must be *RECEIVED BY* March 4, 2022** *(via regular mail, NOT ACCEPTED by FAX or EMAIL)*

Using the information on your acceptance letter(s) to fill in the following:

Proposal #1 _____ ☐ In-Person ☐ Video Library ☐ Both

In-Person workshops mark the day(s) you are scheduled present: ☐ Wednesday ☐ Thursday ☐ Friday

Proposal #2 _____ ☐ In-Person ☐ Video Library ☐ Both

In-Person workshops mark the day(s) you are scheduled present: ☐ Wednesday ☐ Thursday ☐ Friday

Proposal #3 _____ ☐ In-Person ☐ Video Library ☐ Both

In-Person workshops mark the day(s) you are scheduled present: ☐ Wednesday ☐ Thursday ☐ Friday

Presenter Fees: Must be *RECEIVED BY* March 4, 2022** *(via regular mail, NOT ACCEPTED by FAX or EMAIL)*

Rates for In-Person/Both presenters:

_____ Present 1 day - \$184

_____ Present 1 day & attend 1 day - \$264

_____ Present 1 day & attend 2 days - \$344

_____ Present 2 days - \$214

_____ Present 2 days & attend 1 day - \$294

_____ Present 3 days - \$244

Rates for presenters who are submitting a video or videos and NOT presenting in person

_____ Submit video(s) and access ONLY the video library - \$184

_____ Submit video(s) and attend in person 1 day - \$184

_____ Submit video(s) and attend in person 2 days - \$264

_____ Submit video(s) and attend in person 3 days - \$344

Additional Days Attending in Person (Besides day or days presenting)

_____ Wednesday _____ Thursday _____ Friday

**** Presenter registration & payment (approved/signed PO or check) must be RECEIVED BY March 4, 2022. NOT accepted by email or fax.**
After March 4th a late fee of \$40 will be imposed.

2. Select if you wish to attend the President's Awards Ceremony & Reception:

President's Awards Ceremony & Reception - June 2, Thursday Night 6:00 PM - \$25

☐ I plan on attending the reception at the Hyatt – Optional suggested scholarship donation of \$25 per person included

or to donate online, go to <https://njtesol-njbe.org/spring-conference/reception-awards/>

☐ I would like to attend the ceremony online

☐ I do not plan on attending the ceremony

3. Scholarship Fund Donation: ☐ \$10 ☐ \$25 ☐ \$50 ☐ \$100 ☐ Other _____

4. Method of Payment:

Check (enclosed and made payable to NJTESOL/NJBE, Inc.) _____

Purchase Order (Payable to NJTESOL/NJBE, Inc.) _____

5. Mail to:

NJTESOL/NJBE, Inc.
230 Ashland Ave.
Cherry Hill, NJ 08003

6. ***Follow Up***:

Email confirmations will be sent out to all registrants who provide a personal **legible** email address. If your registration is being sent by your school and you have not received a confirmation, please check to assure that the registration form and purchase order has been sent by your school.

<p>† MEMBERSHIP Information</p> <p>Would you like your e-mail address added to the listserv (hotlist)? You will receive email about employment opportunities, workshop and conference announcements, questions about state laws and standards, and more.</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Preferred email address for the hotlist:</p> <p>_____</p>	<p>Please circle ONE or TWO numbers for the Special Interest Group or Groups (SIG) you wish to belong to:</p> <ol style="list-style-type: none">1. Early Childhood (Pre-K – K)2. Bilingual Elementary Education3. ESL Elementary Education Grades 1-54. ESL Grades 6-85. Bilingual Secondary Education6. ESL Secondary Education7. Higher Education8. Teacher Education9. Special Education10. Adult Education11. Parent/Community Action12. Supervisors <p>First Choice _____ Second Choice _____</p>
---	---